



**January 20,
2021
Research
Administration
Forum**

ADR UPDATE



PI ELIGIBILITY UPDATE



[https://rgw.arizona.edu/administration/
getting-started/principal-investigator-
project-director-co-principal](https://rgw.arizona.edu/administration/getting-started/principal-investigator-project-director-co-principal)



Principal Investigator, Project Director, Co-Principal Investigator (PI, PD, Co-PI) Eligibility

The Principal Investigator (PI) /Project Director (PD)/ Co-Principal Investigator (Co-PI) are the individuals who have ultimate responsibility for the design, execution, and management of a sponsored project.

They are expected to:

- ▼ Develop and submit the sponsored proposal
- ▼ Ensure that the proposal is ethically and scientifically meritorious
- ▼ Execute the scientific and technical aspects of a project
- ▼ Oversee the day-to-day management of the project
- ▼ Ensure completion of the programmatic work and reporting requirements
- ▼ Comply with all government, sponsor, and University policies and regulations
- ▼ Ensure a professional work environment and adhere to the federal anti-harassment policy
- ▼ Maintain fiscal stewardship of sponsored funds
- ▼ Disseminate results from project
- ▼ Manage all administrative requirements of the project

GETTING STARTED LINKS

- ▼ Institutional Information
- ▼ UAccess Research
- ▼ PIVOT
- ▼ Grants.gov
- ▼ SciVal
- ▼ Research Development Services

Who Can Be a Principal Investigator/Project Director/Co-Principal Investigator at the University of Arizona?

Serving in the role of Principal Investigator/Project Director/Co-Principal Investigator on an activity is a privilege granted to certain people associated with the University of Arizona. With the oversight responsibility implicit in the University's engagement in the activity, including acceptance of outside funds for a project, the University must be in a position of authority over the PI/PD/Co-PI's actions. Therefore, an individual's participation in University of Arizona research is dependent upon that individual's relationship with the institution. Research, Innovation & Impact (RII) has set out guidelines that must be met for the consideration of granting status as a PI/PD/Co-PI's to any individual.

Minimum Employment Requirement:

The minimum level of FTE to serve as a PI/PD/Co-PI is 0.50 FTE as a University of Arizona employee. If a request for an exception of a lower FTE is needed, a PI/PD/Co-PI FTE Exception Request must be completed with all required signatures.

▼ Minimum Employment Exception Request

PI/PD/Co-PI Eligibility by Employment Category:

Status/Title	Eligible to be PI/PD/Co-PI	Require an eligible PI/PD as a Co-PI
Tenured/Tenure Eligible Faculty	X	
Continuing/Continuing Eligible	X	
Career track asst/assoc/full professors (including clinical, research, and professors of practice)	X	
Research Scientists	X	
Postdoctoral Fellows	X	
Research Associates		X
Research Assistants		X
Graduate Students		X
Undergraduate Students		X
Adjunct Faculty		X
Visiting Faculty & Scholars (DCC)		X
Emeritus Faculty		X
Directors, Chairs, Deans, Vice Presidents	X	
Librarians/Curators	X	
Affiliate or Clinical Faculty (DCC) not paid by <u>UArizona</u> when all the research is conducted at the university or under the auspices of the university with our affiliated healthcare partners	X	
Other Designated Campus Colleagues		X

Under exceptional circumstances, titles not included above may be considered to serve as Co-PI with RII approval.

Please email sponsor@arizona.edu to request an exception.

Definition of an investigator for Conflict of Interest purposes is different and can be found on the COI [website](#).

https://rgw.arizona.edu/sites/default/files/eligibility_exception_request.pdf



PI/PD/Co-PI Minimum Employment Exception Request

The minimum level of University Employment required to be a Principal Investigator, Project Director, or Co-Principal Investigator at the University of Arizona is a 0.50 FTE as set forth on the PI Eligibility (web page link). This exception request is reviewed on a case-by-case basis and should be noted that approval of exception requests will be rare.

This form is required when a tentative PI requests an allowance to serve as the PI or Co-PI on a project and whose employment with the University of Arizona is less than a 0.50 FTE.

A copy of this form must be submitted to SPCS with your UAR proposal to ensure all appropriate entities have approved of the PI, PD or Co-PI.

To Be Completed by Principal Investigator/Department Administrator

PI Name: _____ Department: _____
 E-Mail Address: _____ Telephone: _____
 Sponsor Name: _____
 Proposal Title: _____
 Project Type: _____
 Current FTE:
 Proposed effort on above project:

Reason for exception request:

APPROVALS: The request to allow the above named person as a PI, PD or Co-PI on a UA project who does not meet the PI/PD/Co-PI minimum employment requirement as outlined by the UA has been carefully reviewed by appropriate and responsible, provisioned approvers (Dean, Department Head/Associate Dean of Research). The undersigned agree that the allowance of the person named on this exception form is pertinent to the vitality of the proposed project. The undersigned approves the reasons for the employment exception, and understands and agrees that if this project is funded all reporting, financial and UA policy requirements fall to the department/unit to ensure the appropriate requirements are fulfilled and UA policy is upheld.

PI: _____ Date: _____
 Dept. Chair: _____ Date: _____
 Dean or Asst. Dean for Research: _____ Date: _____

Sponsored Projects OFFICE USE

RII Response: _____ Date: _____

Recommended Not recommended



DELAYED REPORTS



MEMORANDUM

To: Deans, RII Center & Institute Directors
From: Elizabeth (Betsy) Cantwell, PhD, Senior Vice President for Research & Innovation *Elizabeth R. Cantwell*
CC: Sangita Pawar, John O'Neil, Paul Sandoval
Date: January 4, 2021
Re: Delayed submission of progress/technical reports

Federal sponsors are imposing strict sanctions for delayed progress/technical reports. Recently, UArizona had to return \$120,000 research grant funds from a federal sponsor due to a delayed and unacceptable technical report. The refund is being absorbed by the administering college and department.

Currently, when a sponsor notifies SPCS of a late report, SPCS works with the PI and department research administrator to get the progress/technical report submitted. The issue is then escalated to the Department Head if there is no response.

In the future, when SPCS receives a late progress/technical report notification from a sponsor, the PI and department research administrator will be contacted along with a copy to the Associate Dean for Research and Department Head. On the second notification, a copy will also be forwarded to the Dean. On the third notification, SPCS will send the RII Vice President of Operations a status summary with a copy to the PI, Dean, ADR and Department Head.

SPCS sends copies of award notices to the PI and department research administrator. Is it the PI's responsibility to review the award notice and notate progress/technical report requirements. SPCS also sends email notices to the PI and department administrator of upcoming award end dates. The notice includes a reminder to submit technical reports, along with other guidance to facilitate award closeout. If you have questions on progress/technical report requirements, please consult with your department research administrator and SPCS postaward team at sponsor@email.arizona.edu.

It is imperative that progress/technical reports be submitted on time as to not affect or delay future research funding for the UArizona.

SUMMARY

- Feds cracking down on delayed and/or insufficient progress reports.
- UA recently had to return \$120,000 to a federal sponsor due to a delayed and unacceptable technical report.
- No clear database to show upcoming deadlines for progress and technical reports.
- SPCS is informed when reports are late/delayed.
- If SPCS receives late notification from sponsor, PI and Department Research Administrator will be contacted with a copy to the Associate Dean for Research (ADR)/Department Head.
- On 2nd notification, Dean will be involved.
- On 3rd notification, RII VP of Operations will be provided a status summary with a copy to PI, Dean, ADR, and Department Head.

F&A WAIVER FAQs



[https://rgw.arizona.edu/sites/default/files/
fa_waiver_request_template.pdf](https://rgw.arizona.edu/sites/default/files/fa_waiver_request_template.pdf)



F&A Cost Waiver Request

The Principal Investigator (PI) is required to include indirect costs, also known as facilities and administrative costs (F&A) in any proposed budget for all grants, contracts, and cooperative agreements, using the University of Arizona's negotiated rates with limited exceptions. Please contact the Office of Sponsored Projects & Contracting Services for guidance.

This form is required when the PI requests a waiver or reduction of the F&A rate below the University's designated rate. Requests for consideration of an F&A reduction or waiver must be approved BEFORE a proposal is approved for submission to a sponsor.

A copy of this form must be submitted to SPCS with your UAR proposal no less than 5 business days before the application deadline.

To Be Completed by Principal Investigator/Department Administrator

PI Name: Department:
 E-Mail Address: Telephone:
 Sponsor Name:
 Proposal Title:

Project Type: Instruction or OSA Research Industry Research or Clinical Trial

Modified Total Direct Costs \$ - University's Applicable Negotiated Rate %

Overall Total Direct Costs \$ -

Proposed Rate for this Project %

Cost to UA from the F&A reduction/waiver request:

a. F&A recovery if full F&A rate is applied:	<input type="text"/> \$ -	Calculated
b. F&A recovery if the requested rate is used:	<input type="text"/> \$ -	Calculated
c. Loss of revenue to the University (a - b = c):	<input type="text"/> \$ -	Calculated

Please describe why granting this waiver is in the best interest of the University. Use additional pages if needed:

APPROVALS: The request to waive indirect costs has been carefully reviewed by appropriate and responsible, provisioned approvers (Dept Head and Dean or Associate Dean for Research) and approved based on the vital interests served by conducting the project. The undersigned agree that such interests outweigh the financial cost to the University. The undersigned approves the reasons for the waiver, and understands and agrees that if this project is funded on a fixed-price basis, and residual funds remain at the end of the award, the residual funds will be used first to recover all waived indirect costs based on the total direct cost awarded. The undersigned understands waiving F&A adversely affects the University and recovery for the unit

PI: Date:
 Dept. Chair: Date:
 Dean or ADR: Date:

OSP OFFICE USE

RII Authorized signer: Date:

Recommended Not recommended



https://rgw.arizona.edu/sites/default/files/waiver_requests_faqs.pdf

Waiver FAQs

Why Does My Proposal Need to Include Full F&A?

Insufficient funding for our approved facilities and administrative costs will reduce the UA's capacity to maintain our current negotiated indirect cost rate and could affect our ability to attract and/or increase external support. When the indirect costs of a project are not recovered from the sponsor, they are deferred, and the university is essentially choosing to subsidize these costs from other funding sources. Therefore, any request to reduce F&A will be thoughtfully analyzed to ensure the project significantly benefits the UA's overarching mission.

Will a Reduction in F&A Impact an Investigators' Department(s)/College(s)?

Absolutely. Do not confuse this with investigators' level of effort - percent level of effort is not relevant when accepting a waiver. No F&A revenue distribution will be issued for projects with full F&A waivers. Additionally, the unit distribution will be significantly impacted by choosing to accept a reduced rate. Requests for F&A reduction should take into consideration the current F&A allocation model, which enables colleges to retain recovered indirect costs *along* with the responsibility for any deficits or subsidies incurred.

The Department Chairs, Deans and Associate Deans for Research charged with determining when to waive recovery understand and should be able to defend the immediate impact of those decisions. These approvers should have appropriate processes in place to support the PI in the review and approval of a waiver request before the UAR proposal begins routing and should possess sufficient knowledge and accountability to properly weigh the benefits of the proposed project against the financial costs to the University and department.

How Long Should It Take for a Determination from RII?

The review process is not instantaneous and will vary according to how early the initial proposal is routed and the application has sufficient time for review. We strongly encourage you not to wait until the last minute. RII is the only authorized office to grant waivers, but a full proposal must accompany a completed (link) waiver template and be pre-reviewed by SPCS in order to have any requests considered. We recommend that a fully-routed proposal/template be received at SPCS for review five full business days in advance of any deadline.



Please note: RII will not consider a request unless and until all PIs, Chairs, and Deans have agreed to the reduction and have signed the waiver template. The route log will no longer be used in place of college level or chair approvals.

How Will I Know if I Need to Request a Waiver - Is the Sponsor on a List of Reduced F&A Rates?

If the sponsor is included on the [Standard F&A Rate Table](#), then no waiver or additional documentation is needed. If the sponsor is not listed, an exception from the policy of charging full F&A costs will be permitted for those non-profit sponsors and governmental agencies that have a published policy or [stipulation \(RFP\)](#) for all applicant organizations limiting their F&A cost rate. Principal Investigators will automatically be granted this reduction provided proof of the published rate is available on-line, in the program announcement, or in the [written guidelines for the agency](#) and included and attached as supporting documentation in the UAR proposal.

What is The University of Arizona's F&A Cost Policy?

All proposals for grants, contracts, and other sponsored agreements submitted by The University of Arizona must include the [allowable federally negotiated F&A cost rates](#) or otherwise outlined applicable rates according to the [Standard F&A Rate Table](#) which are listed on the [University Research Gateway \(RGW\)](#).



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Continuing/Continuing Eligible	X	
Career track asst/assoc/full professors (including clinical, research, and professors of practice)	X	
Research Scientists	X	
Postdoctoral Fellows	X	
Research Associates		X
Research Assistants		X
Graduate Students		X
Undergraduate Students		X
Adjunct Faculty		X
Visiting Faculty & Scholars (DCC)		X
Emeritus Faculty		X
Directors, Chairs, Deans, Vice Presidents	X	
Librarians/Curators	X	
Affiliate or Clinical Faculty (DCC) not paid by <u>UArizona</u> when all the research is conducted at the university or under the auspices of the university with our affiliated healthcare partners	X	
Other Designated Campus Colleagues		X

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Zoom etiquette reminder

- Please keep yourself muted unless you are actively speaking
- If you have a comment/question – please type “comment” or “question” in the group chat and a facilitator will call on you as soon as we can
- Not being recorded – open discussion



Agenda



- Welcome back/Happy New Year!
- ADR Update
- PI Eligibility Update
- January FDP Meeting Highlights
- SPCS Training & Development
- University-wide Unit Splits Tool
- Moving RA Forum date/time
- Open Q&A

Welcome back

- Purpose of RA Forum
 - To foster a community of peers who share ideas, best practices, collaborate, and problem solve to provide the best possible research support for the University of Arizona
- Needs of RA Forum
 - Your ideas
 - Your participation
 - Your feedback
- 10 months in to the “New Normal”
 - Self care
 - Communication
 - Resources -
<https://covid19.arizona.edu/resources/employees>

JANUARY FDP HIGHLIGHTS



January 2021

Virtual Meeting Conducted via Zoom

- Series of Zoom meetings held between Monday, January 11 and Thursday, January 14, 2021.
- Videos of the individual sessions and access to session slides can be found at <https://thefdp.org/default/meetings/previous-meetings/january-2021/>
- Interesting Sessions (not comprehensive!):
 - Federal Agency Updates
 - Foreign Influence Management
 - Subawards
 - Compliance Unit Standard Procedure/Universal Protocol Template
 - Contracts & Data Stewardship Subcommittees
 - Finance/Audit/Costing Policy Committee
 - Research Compliance Committee
 - eRA-SciENCv Adoption
 - Faculty Administrator Collaboration Team (FACT)
 - eRA-GSA Update on SAM and EUI

Federal Agency Updates

NASA

<https://thefdp.org/default/assets/File/Presentations/Cobbs NASA jan 2021.pdf>

- Effective November 12, 2020, NASA updated Appendix B of the Research Terms and Conditions outlining provisions requiring prior approval.

Provision	2CFR Reference	Guidance Prior to 11/12/2020	Guidance Effective 11/12/2020
Use of current fair market value to determine the value of non-Federal entity contributions of services and property for the purposes of cost sharing or matching.	200.306(d)(2)	Required	Waived
Transfer of funds budgeted for participant support costs to other categories of expense.	200.308(c)(5)	Waived	Required
Subawarding, transferring or contracting out of any work under a Federal award, including fixed amount subawards as described in 200.333. This provision does not apply to the acquisition of supplies, material, equipment or general support services.	200.308(c)(6)	Waived	Required
Changes in the approved cost-sharing or matching provided by the non-Federal entity.	200.308(c)(7)	Waived	Required
Encumber equipment acquired with Federal funds.	200.313(c)(1)	Waived	Required

Federal Agency Updates

NASA (continued)

<https://thefdp.org/default/assets/File/Presentations/Cobbs NASA jan 2021.pdf>


- NASA Grant and Cooperative Agreement Manual (GCAM) updated effective November 12, 2020. Notable Updates include:
 - New section on post-award routine monitoring
 - Incorporation of new policy from the NASA Procedural Requirements (NPR) 9680
 - Final Report Deadlines – all financial, performance, and other reports are now due 120 days after period of performance end date for prime recipients. Subaward recipients still have 90 days to submit final reports to pass-through entity.
- NASA Proposer’s Guidebook update coming in January 2021. High level updates include:
 - New section “Special Restrictions for non-US organizations” under Submission Requirements and Restrictions
 - Inclusion of 1-Step Approach for Submission Process.



Federal Agency Updates

NIH

[https://thefdp.org/default/assets/File/Presentations/NIH%20Update FDP%20Jan%202021.pdf](https://thefdp.org/default/assets/File/Presentations/NIH%20Update_FDP%20Jan%202021.pdf)

- **NOT-OD-20-164**: Personal Protective Equipment (PPE) can be charged to NIH awards with guidance per this notice.
 - NIH Grant Policy Statement is still pending its updates after the updates to Uniform Guidance from 11/12/2020.
 - HHS salary cap has increased to \$199,300 – NIH NOT expected to be issued within the next week or so.
 - All NIH FFRs are submitted in the Payment Management System (PMS) as of January 1, 2021 (no longer through eRA Commons).
 - Quarterly Federal Cash Transaction report will be eliminated this spring as a requirement for awards that are drawn down from PMS.
 - **NOT-OD-20-178**: Trainee Diversity Report requirements for NIH training grants. To be submitted with RPPRs, Interim Final RPPRs, Final RPPRs electronically using a new option in the xTrain and RPPR modules in early FY 2021.
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Federal Agency Updates

NSF

https://thefdp.org/default/assets/File/Presentations/Jeremy%20Leffler_NSF_jan_2021.pdf

- Proposal & Award Policies & Procedures Guide (PAPPG) Implementation Schedule Changes. Typically announced fall with spring implementation.
 - In 2021 PAPPG will be released on a new schedule:
 - Dec 14, 2020-Feb 12, 2021: Public Comment in Federal Register
 - Spring 2021 release date
 - October 2021 effective date
- PAPPG Proposed Changes:
 - Implementation of 2 CFR 200
 - Addition of Planning Proposal as a new proposal type
 - New Travel Proposal requirements
 - Addition of context language for proposal sections
 - Further clarification of Current & Pending Support (CPS)
 - Addition of Career-Life Balance Supplements
 - Increased visibility of Research.gov

SAM.gov and Unique Entity ID Updates

Speakers: Christy Hermansen, IAE Design Lead
Zack Sionakides, Director IAE Business Applications and
Operations Division

Slides link:

<https://thefdp.org/default/assets/File/Presentations/FDP%20SAM%20Transition%20Jan2021.pdf>

Video link:

<https://www.youtube.com/watch?v= JDwyONns9E&feature=youtu.be>

Summary :

Currently two sites with very similar names: SAM.gov and beta.SAM.gov. Eventually, beta.SAM.gov will become the new SAM.gov and will offer a single login to navigate the federal award lifecycle.

New system is not called beta.SAM.gov because it is a traditional beta system, but solely to differentiate it from SAM.gov while things transition.



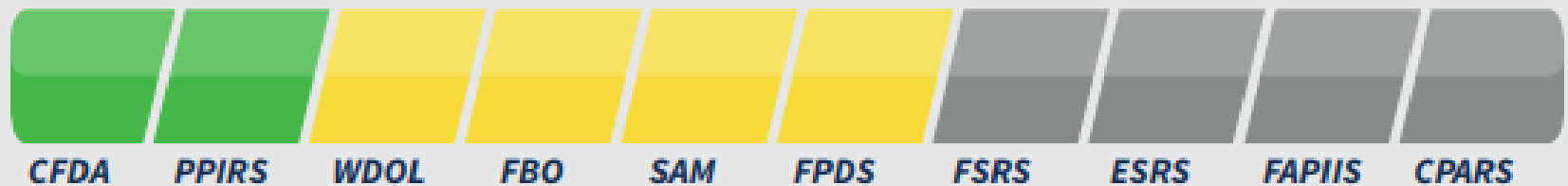
Exciting new changes are already happening to the way you do business with the federal government!



We've retired the Catalog for Federal Domestic Assistance (CFDA.gov) and will be doing the same with Wage Determinations OnLine (WDOL.gov) in mid-June and FedBizOp (FBO.gov) later this year.

We've also merged the Past Performance Information Retrieval System (PPIRS.gov) into the Contractor Performance Assessment Reporting System (CPARS.gov) and now, only CPARS.gov remains.

LEGACY SYSTEM DECOMMISSION STATUS



● DECOMMISSIONED ● IN PROGRESS ● FUTURE

<https://www.gsa.gov/cdnstatic/Postcardv2.pdf>



WHAT CAN I DO NOW TO PREPARE?

1. Continue to use the legacy systems until you are notified of their retirement and redirected to beta.SAM.gov
2. Keep up with the email address and password associated with your current legacy system account(s). Passwords generally expire every 90 days.
3. For WDOL.gov users, keep your saved subscription numbers since they will not migrate over to beta.SAM.gov.

<https://www.gsa.gov/cdnstatic/Postcardv2.pdf>

WHAT ARE DOMAINS?

Once a legacy system is retired, its data in beta.SAM.gov will be titled under a specific category name (what we call “domains”). To learn more about the domains, please visit the learning center on beta.SAM.gov.

Federal Assistance (CFDA.gov)

Contract Opportunities (FBO.gov)

Contract Data (FPDS.gov)

Federal Hierarchy (New)

Entity Information (SAM.gov)

Wage Determinations (WDOL.gov)

A Silver Lining of the COVID-19 Pandemic: Maintaining Our Transformative Efforts to Improve our Institutional Research Infrastructure

Hosted by: Faculty Administrator Collaboration Team (FACT)

Speakers: Steven Post, University of Arkansas for Medical Sciences
Suzanne Alstadt, University of Arkansas for Medical Sciences

Slides link:

https://thefdp.org/default/assets/File/Presentations/FACT%20January%20Session%20Final%20Slides%201_13_21.pdf

Video link:

<https://www.youtube.com/watch?v=WbAGXmEzsvE&feature=youtu.be>

Summary:

COVID-19 has provided an unprecedented opportunity to engage in a natural experiment on the impact of increased virtual communication and coordination on collaboration among faculty and administrators in support of university research programs. How do we take advantage of it and determine what we've learned (pros/cons/lessons) from this natural experiment?





Top-Rated Thoughts (overall)

Since COVID forced working from home, it was discovered that many offices can indeed function 100% remotely, such as Sponsored Programs. The elimination of traveling and coping with the stress of traffic and time wasted on travel has been a positive thing.

4.1  (10 )
Ranked #1 of 82

Virtual interactions have increased Administrators are more frequently involved in project meetings/discussions due to the ease of scheduling virtual meetings.

4.0  (20 )
Ranked #2 of 82

The remote aspect of our work has actually seemed to open up more communication avenues and opportunities to facilitate the submission of proposals. Clear communication between administrators and faculty is essential to a successful submission and award administration.

4.0  (15 )
Ranked #3 of 82





THEMES: Communication / Relationships

Positive

The remote aspect of our work has actually seemed to open up more communication avenues and opportunities to facilitate the submission of proposals. Clear communication between administrators and faculty is essential to a successful submission and award administration.

4.0  (15 )

A positive impact - have gotten to know faculty better as a result of more fact-to-face phone calls via zoom. Prior it was just an email communication/interaction. Now many feel compelled to speak directly on the phone which has fostered more collaboration.

3.8  (11 )

COVID-19 has increased communications between faculty and administration Increased communication has led to joint decision-making and some changes in system operations

3.8  (6 )

Negative

Negative Reduced communications leads to more misunderstandings, inaccurate info and more re-working of documents.

3.3  (21 )

Only being able to communicate electronically limits interaction It is more efficient to be able to sit down and quickly resolve issues and grant applications

3.0  (20 )





THEMES: Flexibility / Adaptability

Positive

Since COVID forced working from home, it was discovered that many offices can indeed function 100% remotely, such as Sponsored Programs. The elimination of traveling and coping with the stress of traffic and time wasted on travel has been a positive thing. 4.1 ★★★★★ (10 👤)

Postively We have more work site options making it easier to accommodate life's intrusions into the work day. 3.9 ★★★★★ (19 👤)

Administrators have proved their commitment to providing high quality assistance to faculty Administrators have been faced with a myriad of obstacles to providing high quality service and stayed committed to their goal. 3.8 ★★★★★ (20 👤)

Negative

Effects of Covid on closing of childcare, preschools and schools impacts young faculty productivity. This may disproportionately affect women faculty, leading to delayed career progression. 3.9 ★★★★★ (14 👤)

The 24-7 expectations have increased without the boundaries of a workplace and a workday I am concerned about unreasonable expectations and burnout 3.8 ★★★★★ (16 👤)

There have been many temporary changes to research policies in response to the pandemic at both Federal and institutional levels. More effort required to keep informed of which policies are applicable, how they affect different projects, and when they apply. 3.8 ★★★★★ (15 👤)



THEMES: Resources / Infrastructure

Negative

- * Demand for central support has increased while central staffing has decreased. Disparities among departments must be managed, creating workload shifts/overloads.** 3.8 ★★★★★ (16 👤)
- * Limitations locally with budget has impacted our ability to continue to progress in building our support structure for researchers. This has limited our ability to be more responsive (budget cuts and hiring freezes caused directly by COVID).** 3.4 ★★★★★ (13 👤)
- Negative impact as faculty have additional teaching loads and their administrative staff have been reduced due to layoffs. Faculty are less productive and the administrative staff are coming to the central post award office to ask for us to complete their work** 3.3 ★★★★★ (18 👤)
- * Represents many similar thoughts*

Positive

- Since COVID forced working from home, it was discovered that many offices can indeed function 100% remotely, such as Sponsored Programs. The elimination of traveling and coping with the stress of traffic and time wasted on travel has been a positive thing.** 4.1 ★★★★★ (10 👤)
- Positive impact-New hire during COVID-19 to help with the increase proposals** 2.9 ★★★★★ (13 👤)
- There are struggles, like figuring out new ways to communicate, but there have been positive changes like more video calls vs. in person meetings It's important to find replacements for previous communication methods.** 3.8 ★★★★★ (21 👤)
Ranked #10 of 82


SPCS TRAINING & DEVELOPMENT



FIRST PRIORITY

- **INTERNAL SPCS TRAINING** – Develop and implement resources to build capacity for training new staff, reduce time to bring new staff up to speed, update/grow existing staff knowledge and ability, provide opportunities for growth, reduce training burden on teams/managers

FUTURE GOALS/OPPORTUNITIES TO EXPLORE

- **CAMPUS RA TRAINING** – Expand training opportunities and offerings to campus; more frequent; cross-topic/interrelated; more on-demand resources and types of resources
 - **CERTIFICATION STUDY PROGRAM** – Coordinated study program for individuals interested in obtaining a professional Research Administration certification
 - **MENTOR PROGRAM** – Formal mentorship program pairing more experienced research administrators with up-and-coming research administrators
 - **UNDERGRADUATE RA PIPELINE** – Create a program designed to work with student employees to expand their knowledge of RA and interest in the career.
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UNIVERSITY-WIDE UNIT SPLITS TOOL



SUMMARY

- Gauging interest in forming a working group to explore the idea of a University-wide, accessible tool for recording investigator units, award credit, and F&A revenue splits and variations.
- Tool would be editable by selected individuals and viewable by others
- **If interested, email Rachel Crookston at crooksto@arizona.edu**
- Initial parties expressing interest: Sarah Clarke (UAHS RA), Fatemah Dili (CALs), Lynn Frazier (CALs), Evelyn Haaheim (RII BC), Erica Ortiz (SBS RI), Jennifer Pierson (SOBO), Donna Sloan (RII BC), Wendy Turner (ERAS)
- First meeting will be to brainstorm about target audience, share and compare current tools and information, discuss mechanism and accessibility

**MEETING
DATE/TIME POLL**



POLL: Please select your preferred meeting week/time from the options below. If none of the options presented work with your schedule, please select option E.

RA Forum Monthly Recurring Day/Time Options

WEEK	MON	TUE	WED	THU	FRI
2 nd Week			a) 9-10:30am		
3 rd Week			b) 1-2:30pm c) 2-3:30pm		
4 th Week			d) 9-10:30am		
OTHER	e) LET'S FIND A NEW WEEK/DAY/TIME ALTOGETHER				



Future Forum Topics?

- Suggest/request future forum topics shana@arizona.edu
- Present a topic
 - Share research administration tools (reports, agents, forms, etc.)
 - Lessons learned
 - Tips & tricks
 - Upcoming changes
 - Timely information gained from conferences/workshops



**QUESTIONS?
CONCERNS?
OPEN SHARE**

