

Shipping & Receiving – Export Control

The following provides shipping guidance for export-controlled items. Contact Export Control with any questions: export@arizona.edu.

1. Export Control should be notified before the export of any items outside the U.S.
 - Items may not be shipped outside of the U.S. until a determination has been made as to whether an export license is required.
 - The shipper shall work with Export Control for assistance.
2. ITAR controlled items and some EAR controlled items will require prior government authorization in the form of a license or exemption before it can be exported.
3. Domestic shipments of export-controlled equipment do not require prior government approval but should be identified as such if ITAR controlled, as described below.
 - If shipping ITAR controlled equipment, the inner packaging of the box or container will be marked **“ITAR CONTROLLED- NO FOREIGN PERSON ACCESS”** and will be placed inside of a secured crate or container for shipping or transporting.
4. Only Export Control can obtain the necessary government approvals and assist in advising the shipper of the required information to be included on the documents.
 - International shipments may require the use of a custom’s broker.
 - All documents related to an export license or exception must be maintained for five years after the expiration date.
 - ITAR controlled items received should be inspected by the UArizona recipient.
 - Shipping documents received should be checked for export classification and requirements.
 - ITAR controlled items should be delivered directly to purchaser or stored in a limited access area until delivered to purchaser.

University Export Control Program

export@arizona.edu

<https://rgw.arizona.edu/compliance/export-control-program>